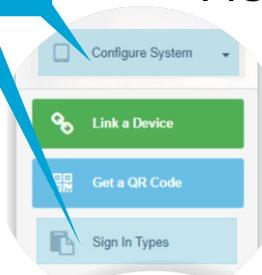




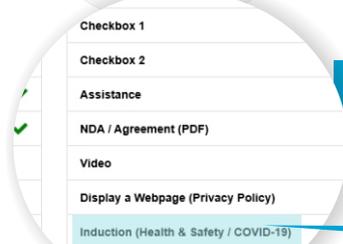
Creating a **COVID - 19** Visitor Safety Questionnaire

Click



1

On your chosen PC, Mac, or other device, access your Dashboard and click on **'Configure System'** followed by **'Sign in Types'** tab.



2

Click on the **'Induction (Health and Safety COVID-19)'** tab and complete the relevant information on the form as required.

Click

Please Note:
You can enable any visitor not answering the set questions correctly from accessing your site.

3

Add your individual company questions by using the question drop down pages as shown here and then press **'Update Changes'**

4

An example of the question and response shown on your iPad

5

An example response sent to the expectant host